

ACEC Board Meeting
September 27, 2021
Start time: 7:00 pm

Board Members Present: Ashley Bath, Erika Gregorius, Shari Hanneman, Erica Cates, Stephanie Markman, Nicole Valencicl, Jeremy Ondresky, Dana Patel, Liz Bradley

Others Attending: Chris Jones, Emily, Jill Mach, Kelly Meinholz, Kristi, Kristy Burroughs, Mary Beth H., Nate Dudenhoeffer, Diana Hintz, Kristin Curtis, Yuyun S, Phan, JBT

Welcome (Gregorius):

- Minutes from last month's meeting approved
- Sign up genius for joint effort (between Alliance and Roosevelt) for teacher lunch meal for parent conferences
 - Volunteers will provide soup, salad and potato bar items, as well as help with set up take down
 - Dinner is on October 21st, should we cater or do a parent sign up?
 - Voted to cater dinner, asked staff to discuss it at Friday meeting so they can let us know where to cater from
 - Principal Bath will send out email for sign up genius for the lunch sign up

Principal's Report (Bath):

- One of the things we did last year was to have the school board approve of viewing our charter the way our school views our charter so the school district will start covering some costs, such as educational apps like Dreambox
 - Teachers are just starting to roll it out since iReady testing just finished up
- Sara Klawikowski is working on classroom observations with Gina Connor so there will be a sub in her room for an hour each week
- Survey was completed by many parents who supported the expansion of our school
 - Expansion would be in 2023, that will be the point when we will move forward with the grant that would support funds for our efforts
 - Parent question: Would the expansion in 2023 be both expansions (4k/6 and a second track)?
 - that is to be determined in the future
- Our school is very grateful for their parent volunteers and they really help the school run well so please consider volunteering in the classrooms
- Congratulations to Mrs Bardosy and Mrs Markman for being recognized by the district for their virtual work
 - We received amazing feedback from the parents for their hard work during last year

Teacher Report (Markman/Cates):

- Parent volunteer meeting was recorded and the link will be pushed out by parent reps
- Kindergarten is going to Mulberry Farm in October
- 1/2/3 is going to Neville Museum/Botanical Gardens in Green Bay on October 13th
- Mrs Markman and Mrs Cates will also have a future field trip in Green Bay as well, and the trip to Madison has been booked
- Heckrodt will come to the school in the winter again

Treasurer's Report (Ondresky):

- Not a lot has changed since last time (budget is added at the end of the minutes)
- First column is the approved budget, middle column is what we're spending through the year, last column is what has been spent so far
- The only difference is that we had \$1600 budgeted for digital apps but it looks like we won't need to spend that
- The music fees that have been collected have not yet been added to the budget

Fundraising Committee (Bradley, Gregorius, Mach, Valencic):

- Throwback sweatshirt sale for old Alliance clothing: shirts (\$13), raglan (\$16), sweatshirt (\$20)
- Flyers with information will be sent out in the near future
 - Will also be on our Facebook page and Ms Bath will include it in our school newsletter
- Fall donation fundraiser will take place in October
 - Jill put together an informational letter that will be sent out
 - It comes out to \$60/child to meet our budget; can be paid with cash or check or using an online venue (Oshkosh Tomorrow fund)
- Also, we are considering using a script order
 - Can now be ordered online
 - Can pay with your credit card for a small fee
 - Their digital platform has been updated and they now have an upgraded app that is more user friendly than before
- There's an app (Huterra) that you can scan your receipt and part of your total will also be donated to the school (similar to Amazon Smile)
- If we need to fundraise during spring, hopefully we will be able to do some sort of event
- Emily: Is Amazon Smile an option?
 - Alliance is listed as an option for Amazon Smile (this will be included in the letter)

Open Forum:

- Roosevelt is planning a fall festival activity on October 22 from 5-7pm with a movie at dusk (around 7pm)
 - \$5 donation per child, they wanted to include our school as well

- If you are interested in helping set up an activity or want to volunteer, let Erika know and she can forward Stacy's information to you
- Dana: this is her last meeting as a 4/5 parent rep and while she enjoyed volunteering in this position, she no longer has a student in 4th or 5th grade
 - Yuyun or Chris can volunteer as the kindergarten parent rep
 - Kristi can volunteer as a parent rep for 1/2/3
 - Jill can volunteer as a parent rep for 4/5
 - This is a voting position, parent reps are responsible to disperse reminder emails and also act as a resource to families that have questions or concerns about the school
 - Parent reps will be voted in at the next parent meeting
- Kristi wants to know who she should meet with if she would like to set up some activities
 - Ms Bath highly recommends outside activities but, since the weather is getting cooler and it's getting darker earlier, we can meet to discuss the guidelines that need to be covered
- Kristi: Girl Scouts for 5th grade started if any parents are interested in helping or joining
- Phan: some parents have been discussing how to decrease the risk for illnesses
 - Air purifiers may be an option for the classroom (at the .003 micron level so that it will filter out Covid and flu viruses and other airborne viruses) - this is a highly specialized air purifier
 - Specifically for Mrs Markman's room - the cost would be \$1250 (for 2 purifiers with filters for the year because this was determined for her classroom size), 60% of the parents are willing to help chip in - but they did not want other classrooms to feel left out
 - Purifiers are \$500 each and the specialized filters are \$250 each
 - Each filter can cover 20x20 size
 - They are portable units so they can move if we move buildings
 - The cost is high so we brought it to the board to see if this is something that can be covered
 - If the board provides for one classroom, it needs to cover it for all the classrooms
 - Kristi mentioned that the Community Foundation had some covid funding and wonders if there are any grants to cover this. Also could we potentially use the \$1600 from apps to cover this expense?
 - The budget has already been set so most likely not a possibility to switch it to another use
 - Per Mrs Cates: A couple of years ago, another teacher wanted to get purifiers for their classroom. The district was concerned about the electrical grid being unable to handle the output load from the purifiers because the building is so old
 - So we would need to contact someone from the district to see if this would be a possibility before we move forward

- The facility director is currently on maternity leave, but Phan asked if Ms Bath can give her a contact person to get in touch with to discuss this. We can follow up during the October meeting
- Kristi: Is there a way to get the district to look at the HVAC system?
 - Cates: it's more the grid being unable to function and she's not sure if the district will be willing to put more money into the building (which is about 100 years old). They aren't even allowed to have air conditioning units in their rooms
 - The gym has an air exchange system that was recently installed (does not clean the air, it just exchanges the air in that space)
- Dana: Once we get all of the information together, it may be beneficial to get together to discuss this before the October meeting since COVID numbers are rising

- Minutes approved from August ACEC meeting
 - Approved by: N Valencic, S Markman, E Cates, L Bradley, J Ondresky, E Gregorius, S Hanneman, D Patel

- Emily: Parent volunteer meeting - can we send out info to the parents that a background check for parents needs to be done every 2 years?
 - Can a [link](#) be sent to the online form for background check?
 - <https://bib.com/secure-volunteer/neenah-joint-school-district/Choose-Screen>
 - Any involvement (ie field trips, classroom volunteer, etc) requires the background check
 - Has to be done online, will be sent in star report by Ms Bath

Motion to end meeting by Erika, seconded by Nicole
 Ended at 8:07 pm

2021 / 2022 Draft Alliance Charter Elementary Operating Budget					
9/22/2021					
Account	Sub Code	21/22 Budget Approved	21/22 A+F	21/22 Actuals	2021 / 2022 Actuals Notes:
Revenue					
1100 Fundraising	Carryover	-\$3,400	-\$3,400	-\$3,400	
	Corporate Grants	-\$2,000	-\$2,000		
We HEART Montessori	Spring Fundraising	-\$4,000	-\$4,000		
	SCRIP + Huterra Foundation				
	T shirts				
	Fall color run				
	Fall Fundraiser	-\$9,120	-\$7,520		Adjusted down by 1600 since digit software expense not needed.
	Miscellaneous family events				
Formerly Butterbraids	Restaurant (food) fundraisers				
	Miscellaneous Revenue				
Keys for Kids! / 2019 Unspent Music Fee's					
			-\$16,920	-\$3,400	
1600 Music	Music Fees	-\$2,280	-\$2,280	\$0	
		-\$20,800	-\$19,200	-\$3,400	
Expenses					
1500 Miscellaneous	Miscellaneous Expense	\$200	\$200		
1500 Miscellaneous Total		\$200	\$200	\$0	
1600 Music	Music books	\$0	\$0		
	Music Program Supplies	\$3,400	\$3,400	\$2,952	Check 3706 (267.74) and Check 3703 (2684.63) to Jeremy Ondresky (used personal CC).
1600 Music Total		\$3,400	\$3,400	\$2,952	
1700 Curriculum/Trng	Curriculum Days	\$3,600	\$3,600	\$3,600	Paid - July 17 \$600 per teacher. Checks 3707 - 3712
	Educational Assistant Training	\$0	\$0		

	Principal Training	\$0	\$0		
	Teacher Training - Other	\$5,000	\$5,000		
1700 Curriculum/Trng Total		\$8,600	\$8,600	\$3,600	
2000 Teacher A		\$300	\$300		
2000 Teacher Appreciation/gifts Total		\$300	\$300	\$0	
2100 RIF	RIF	\$0	\$0		Reading is fundamental. We get donation every year to cover.
2100 RIF		\$0	\$0	\$0	
2200 Enrichment	Special Events	\$500	\$500		i.e. school dance, artist in residence, other stuff
2200 Special events Total		\$500	\$500	\$0	
2300 Field Trips	Kindergarten Field Trip	\$400	\$400		
	Grades 1/2/3 Field Trip	\$1,000	\$1,000		
	Grade 4/5 Field Trip	\$700	\$700		
2300 Field Trips Total		\$2,100	\$2,100	\$0	
2400 Classroom Supplies	Library/Media Supplies	\$0	\$0		
2400 Classroom Supplies	Connor Supplies	\$250	\$250		
	Bardosy Supplies	\$250	\$250		
	Markman Supplies	\$250	\$250		
	Standorf Supplies	\$250	\$250		
	Cates Supplies	\$250	\$250		
	Klawikowski Supplies	\$250	\$250		
	Principal Supplies	\$0	\$0		
	Additional Social Distancing Supplies o Activities	\$0			
2400 Classroom Supplies Total		\$1,500	\$1,500	\$0	
2700 Montessori Supplies	Montessori Supplies	\$2,000	\$2,000		
2700 Montessori Supplies Total		\$2,000	\$2,000	\$0	
3000 ACEC	Organization Fees	\$100	\$100		Do expected expense in 2021
	Professional Memberships	\$0	\$0		
	Tax filing fees	\$300	\$300		
	Pay for Spirit Wear				

3000 ACEC Total		\$400	\$400	\$0	
3100 Testing	MAPS Testing	\$0	\$0		Don't do any longer
	Digital learning tool	\$1,600	\$0		The digital learning tool licensing will be covered by NJSD
3100 Testing Total		\$1,600	\$0	\$0	
3400 Sunshine Club	Sunshine club	\$200	\$200		
3400 Sunshine Club Total		\$200	\$200	\$0	
Net (Profit) Loss					